



## Part 2

### Passport Information Read Guidance, Part 2

Enter details of the passport or travel document that you will use to travel to the UK.

2.1 Current passport or travel document number >>>>>>>>

2.3 Issuing Authority >>

2.5 Date of Expiry >>

D	D	M	M	Y	Y	Y	Y
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2.2 Place of Issue

2.4 Date of Issue

D	D	M	M	Y	Y	Y	Y
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2.6 Is this your first passport? Put a cross (x) in the relevant box

Yes  No  If 'Yes' go to Part 3

2.7 Please give details of any previous passports, covering the last 10 years, including where these passports are now.

## Part 3

### Your Contact Details Read Guidance, Part 3

3.1 Your full residential address and postal code >>

3.5 Email address >>

3.2 How long have you lived at this address?

3.3 Home (landline) telephone number

3.4 Your mobile telephone number

3.6 Contact details if different from those given in question 3.1

## Part 4

### Your Family Read Guidance, Part 4

4.1 Father's given name(s) >>

4.3 Father's date of birth >>

D	D	M	M	Y	Y	Y	Y
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4.5 Father's nationality/nationalities >>

4.7 Mother's family name >>

4.9 Mother's nationality/nationalities >>

4.11 Full name of spouse/partner (If single go to 4.16) >>>>>>>

4.13 Spouse/partner's date of birth >>

4.2 Father's family name

4.4 Father's place and country of birth

4.6 Mother's given name(s)

4.8 Mother's date of birth

D	D	M	M	Y	Y	Y	Y
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4.10 Mother's place and country of birth

4.12 Spouse/partner's nationality/nationalities

D	D	M	M	Y	Y	Y	Y
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**6.2 Have you travelled outside your country of residence, excluding to the UK, in the last 10 years?**

Yes  No  If 'Yes' please provide details of these trips

Put a cross (x) in the relevant box

Date	Destination	Purpose	Duration

**6.3 Have you ever been refused a visa for any country, including the UK?**

Yes  No  If 'Yes' please provide full details

Put a cross (x) in the relevant box

Date	Country	Reason	Reference number (for UK)

**6.4 Have you been granted any UK visas in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Purpose	Duration	Reference number

**6.5 Have you been refused entry on arrival to the UK in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason	Reference number

**6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Country	Reason	Reference number (for UK)

**6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason for Application	Granted/Refused <small>If refused give reason Reference number</small>

**6.8 Do you have a UK National Insurance number?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

National Insurance number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Reason for getting a National Insurance number

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**6.9 Do you have any criminal convictions in any country (including traffic offences)?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Country	Offence	Sentence

**6.10 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Country	Offence





**9.1 Is there any other information you wish to be considered as part of your application?**

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

**Part 10**

**Declaration**

I hereby apply for an entry clearance to the United Kingdom. The information I have given is complete and true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom Diplomatic Mission handling my application.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK. I am also aware that my application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration laws in the UK. I am further aware that should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.

I declare that the documents that I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that UK Border Agency (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that UK Border Agency (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa granted.

I understand that I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as invalid and, if so, will not be considered further. (See Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) Regulations 2006, Regulation 7(1)).

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the UK Border Agency will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with UK Border Agency published customer service standards.

I am aware that I may be billed for any medical treatment undertaken in the UK and that I do not have recourse to public funds during my stay in the UK.

I understand that all information provided by me will be processed by the UK Border Agency in accordance with the Data Protection Act 1998. I am aware that the UK Border Agency is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the UK Border Agency or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes.

I also understand that the information provided by me, or information made available to UK Border Agency during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse / partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want you to disclose to them I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquiries, my application may be refused.

I declare that the information given on this form is correct to the best of my knowledge and belief. I also consent to the processing of information provided by me by the UK Border Agency.

**Applicant's signature**

**Date**

D	D	M	M	Y	Y	Y	Y
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**Have you used an agent or representative to complete this application?** *Put a cross (x) in the relevant box*

Yes  No  If 'Yes' please give details of >>>>>>>>>>>> agent/representative's name and address

**What language did you communicate in with the agent/representative to complete the form?** >>>>>>>>>>>>



Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

#### All applicants

- A valid travel document or passport
- One passport sized colour photograph. This must not be more than 6 months old. (Please see photograph box below for full details)
- The appropriate fee
- If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence permit, visa, green card
- Evidence to support the information you have given (see below for more details)
- Previous passport(s)
- Evidence of how your trip is to be funded

#### Personal Details section

- Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate
- You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)
- The official record of any conviction(s), detailing the crime(s) you were convicted of and the sentence(s) you received

#### Finances and employment

- Evidence of your current employment/self employment/ occupation/work/studies/other means of support
- Evidence of your total monthly income from all sources of employment or occupation after tax
- Evidence of any income from other sources e.g. friends, family, savings, property etc

#### Medical

- Evidence that the hospital or clinic has agreed to treat you, e.g. an appointment letter from the hospital, letter from your consultant.
- Evidence to show how the treatment is being paid for, e.g. evidence of your ability to pay, documents from your sponsor showing consent and ability to pay, letter from your government/ health service showing that they have arranged payment.

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

**Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.**

#### Advisory:

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk). To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."

### 8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country?

Please provide evidence of your immigration status if you are not a national in the country where you are applying, e.g. a residence permit, visa, green card

### 8.2 Are you travelling with anyone?

Answer Yes/No. If 'Yes', please provide the full name, date of birth and nationality of the people you are travelling with. If you are travelling in a large group please just give the details of the group leader.

### 8.3 Do they already have a visa for the UK?

Answer Yes/No/They don't need one

### 8.4 What treatment will you have?

Please give specific information of what treatment you are coming to the UK to have e.g. operation, consultation, medical tests

### 8.5 Where will you have your treatment?

Please give full name, address, email address and telephone number of the hospital or clinic.

### 8.6 Is this a National Health Service (NHS) hospital?

Answer Yes/No.

### 8.7 Has the hospital/clinic agreed to treat you?

Answer Yes/No.

### 8.8 What is your doctor's or consultant's name and what are their contact details?

Please provide their full name, job title, telephone number and email address. Please note that this person/hospital/clinic may be contacted to confirm the information you have given regarding your treatment.

### 8.9 On what date will the treatment begin?

In the DD/MM/YYYY format.

### 8.10 How long will you be in the hospital or clinic for?

Please give the exact length of time that you have been advised that you will spend in the hospital or clinic.

### 8.11 How much will your treatment cost?

Please include the full cost of any surgery, treatment, and/or your stay in the hospital or clinic. Please state currency e.g. US Dollars or UK Pounds Sterling.

### 8.12 Who will pay for your treatment, including any period of recuperation?

Details to include full name and address, including postal code and exact relationship i.e. father/mother's sister/friend etc...

### 8.13 Where will you stay while you are recuperating?

Please give details of person or establishment including name, full address, telephone number and email address.

### 8.14 Have you previously had any medical treatment in the UK?

Answer Yes/No. If 'Yes', please provide full details e.g. where the treatment took place, what it was for, who paid, how long your visit lasted

### 8.15 Do you have any friends or family in the UK? (Definition of 'family member' can be found in the guidance notes)

Answer Yes/No. If 'Yes', please provide the full name, nationality, address, telephone number, their permission to stay in the UK and explain how they are related to you e.g. "My mother's brother's son"

#### Definition of a family member

A "member of the applicant's family" is any of the following persons

- the applicant's spouse, father, mother, son, daughter, grandfather, grandmother, grandson, granddaughter, brother, sister, uncle, aunt, nephew, niece or first cousin; (NB: "first cousin" means, in relation to a person, the son or daughter of his uncle or aunt);
- the father, mother, brother or sister of the applicant's spouse;
- the spouse of the applicant's son or daughter;
- the applicant's stepfather, stepmother, stepson, stepdaughter, stepbrother or stepsister; or
- a person with whom the applicant has lived as a member of an unmarried couple for at least two of the three years before the day on which his application for entry clearance was made.

In addition:

- Children adopted under an adoption order recognised in UK law are treated as if they are the natural children of the adoptive parents; and,
- The Immigration Appeals (Family Visitor) Regulations 2003 pre-date The Civil Partnership Act (2004). Civil partners are considered "a member of the applicant's family" in the same way as a spouse for the purposes of the Family Visitor Regulations

#### Reminder:

**If the main purpose of your visit is to visit family then you should have completed VAF 1B**

### 8.16 Do you intend to visit any of these family members?

Answer Yes/No