

REQUISITE DOCUMENTS FOR A SETTLEMENT VISA

(Marriage/Child/ Fiancé(e) / civil partnership /Overage Child Settlement)

For further information please see www.ukvisas.gov.uk

Bold Items are essential. We advise applicants that the failure to submit such documentation **may result in refusal of the application**, as the **onus is on the applicant to demonstrate** that they meet the requirements of the relevant rules. The ECO's decision will be made on the basis of the evidence supplied. It is paramount that ECO's understand the reasons for your application as well as your personal circumstances. It is thus suggested that all correspondence/letters are translated into English, to help in the assessment process. The English translations of the documentation do not have to be notarised.

Checklist:

	Original	Copy	None
1. Application form VAF4A, fully completed in ENGLISH/black ink and signed or attested by means of a Thumbprint if unable to write by the applicant			
2. A valid passport with available visa pages			
3. If available your old passports			
4. Two recent passport-sized photographs -not scanned copies- (photographs must have white background and must be glued to the application form)			
5. A copy of pages 1 to 4 of your current passport			
6. The Correct fee in Turkish Lira only			
7. Marriage certificates and papers relating to any previous marriage by either party e.g. divorce papers [Originals + a copy] HAS TO BE IN ENGLISH			
8. Evidence of sponsor's immigration status in UK. Photocopy of sponsor's passport showing any trips to Turkey. [photocopy]			
9. Evidence of accommodation available in the UK, e.g. mortgage statements, rental contract, and house deeds. [Originals + a copy]			
10. Evidence of sponsor's ability to support yourself financially. Evidence of sponsor's income and savings, e.g. P60; wage slips, employment contract, bank or building society accounts. If self employed, latest trading profit and loss account. If a business owner, evidence of ownership or lease of the business. (Originals + a copy)			
11. Evidence of sponsor's regular outgoing, e.g. utility bills, community charge etc. [Originals + a copy]			
12. Evidence of your own income, savings and property in Turkey. [Originals + a copy]			
13. Evidence of contact between you and your sponsor in the UK e.g. telephone bills, letters photos, money remittance from UK Sponsor etc. (please do NOT send CDs Video Cassettes) [Originals + a copy]			
14. Educational certificates [Photocopy]			
15. For Sponsors: Marriage certificates and papers relating to any previous marriage by either party e.g. divorce papers. [Originals + a copy]			
16. Nufus List. [Originals + a copy]			
17. For Fiancé(e)/Proposed Civil partnership Applications : Evidence that you plan to marry or register a civil partnership within a reasonable time (usually six months) HAS TO BE IN ENGLISH			
18. For children: Evidence of both parents' whereabouts and custody arrangements. Birth certificates, family 'nufus' registration. [Originals + a copy] HAS TO BE IN ENGLISH			
19. For parents/grandparents: Evidence of financial status in Turkey and evidence of support from sponsor in the UK [Originals + a copy]			

PLEASE NOTE

- (a) *Visa Fees are non refundable*
- (b) *Applications from non-residents may not be accepted.*
- (c) *In order to assess your application you may be required to attend an interview.*
- (d) *In cases of a previous refusal for entry to the UK, an interview will normally be required and the application may need to be referred to the UK or other UK missions.*
- (e) *Please also note that you may also be asked to provide further documentary evidence in addition to the above guidelines.*

Checked by(initials)	
Date	

I have been advised to provide the above - mentioned documents. I understand that failure to provide some of these documents may result in the refusal of my application. Furthermore by signing this declaration I declare that I am willing for UK Border Agency to undertake any necessary verification checks on submitted documents with the relevant authorities.

Signature:..... Date:.....

